HRPD Certificate Requirements

Participation
Decisions regarding the appropriateness and timing of employees' participation in the HRPD program are at the discretion of the employing agency, based upon individual need and organizational priorities. The program is designed based on a "building block" approach so that content is integrated from one session to the next. Participants complete all program sessions as a cohort. Previous HRPD participants can contact Laurette Burdyl at (803) 737-0934 or lburdyl@ohr.sc.gov to register for individual courses in order to complete program requirements.

Registration
Agencies may register employees for the entire program from now until November 30, 2008. Please use the HRPD Program Application Form link below. The cost for the entire program is $875.

http://www.ohr.sc.gov/OHR/hrpd/HRPDApplication.pdf

Requirements for Completion
The Certificate of Completion requires completion of all required courses and assigned learning activities. You must attend 90% of the total program class time to receive credit for attendance.

Recognition
Participants who complete the HRPD program requirements will receive the Budget and Control Board's Certificate of Completion.